



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	BHARATHIDASAN COLLEGE OF ARTS AND SCIENCE
• Name of the Head of the institution	Dr.P.Vanathi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+914242534121
• Mobile no	9384812273
• Registered e-mail	bcasiqac@gmail.com
• Alternate e-mail	bcas95.iqac@gmail.com
• Address	Ellispettai, Pallapalayam (PO)
• City/Town	Erode
• State/UT	Tamilnadu
• Pin Code	638116
2.Institutional status	
• Affiliated /Constituent	Affiliated

• Type of Institution	Co-education				
• Location	Rural				
• Financial Status	Self-financing				
• Name of the Affiliating University	Bharathiar University				
• Name of the IQAC Coordinator	Dr.P.Suresh Babu				
• Phone No.					
• Alternate phone No.					
• Mobile	9976412590				
• IQAC e-mail address	bcasiqac@gmail.com				
• Alternate Email address	bcas95.iqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.64	2021	26/10/2021	25/10/2026
6.Date of Establishment of IQAC		04/07/2017			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		No File Uploaded			

9.No. of IQAC meetings held during the year	1
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Faculty members are encouraged to attend more FDP and register Ph.Ds.	
Involved in the Planning of Certificates Courses for enhancing the Employability of the Students	
Encouraged the Faculty members to apply for Funding in Various funding agencies	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Nil	Nil
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	Nil
15.Multidisciplinary / interdisciplinary	
Our College aimed to focus on multidisciplinary approach in both academic and co-curricular activities. The institution follows Credit based pattern along with OBE structure which is framed by Bharathiar University, Coimbatore. We are planning to encourage	

the Students to take part in participate in multidisciplinary add on course. Placement & Training cell of our institution looking on the skill development of students programme to achieve their goals in successful manner.
16.Academic bank of credits (ABC):
Our College not registered under Academic Bank of Credits (ABC)
17.Skill development:
Our College imparts technical and soft skills to students by organizing various training programmes. It is enhancing the standards of student quality and brings out the ability of the individuals. Leadership skill and Entrepreneurship are also inculcated through various forums. Along with the major subjects, we also taught courses such as Yoga, Environmental Studies, Human Rights, Women's right Courses which gives exposure for the development and maintenance of student knowledge and health.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The institution is affiliated to Bharathiar University and we follow the university rules in teaching process. New regulation based on NEP 2022 not yet issued by the University so far to follow the teaching in bilingual mode, though some of our faculty members teach in bilingual when it is necessary to increase the understanding & improve the student learning.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
The OBE model is introduced from 2021 onwards by Bhrathiar University. Since valuation is centralized by university, our institution taking measure to evaluate students with program outcome and course outcome shortly with internal assessment components.
20.Distance education/online education:
Since our College is a self-financing institute affiliated to Bharathiar University, Coimbatore, institution cannot offer distance education / online education / courses on its own.

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	613
File Description	Documents
Data Template	View File
2.Student	

2.1		1142
Number of students during the year		
File Description		Documents
Institutional Data in Prescribed Format		View File
2.2		540
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		View File
2.3		472
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template		View File
3.Academic		
3.1		70
Number of full time teachers during the year		
File Description		Documents
Data Template		View File
3.2		70
Number of sanctioned posts during the year		
File Description		Documents
Data Template		View File
4.Institution		
4.1		73
Total number of Classrooms and Seminar halls		
4.2		339.007
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		349
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution and the departments are committed towards implementing the syllabus of the Bharathiar University since college is affiliated to the BU. Time Table committee prepares and draw up the detailed timetable to ensure effective curriculum delivery. The HOD organize a departmental meeting at the beginning of the semester for the allocation of the course to the faculty member and the syllabus is providing to the faculty member individually. The lesson plan is prepared in a detailed manner by the course handling faculty and the same is subject to approved by the HOD and the Principal. While coming to the delivery system, the traditional chalk and talk method continue as the teacher plays a pivotal role in curriculum deliver. Though it is an effective method, modern teaching methodology such as practical based training, online courses, power point presentation etc., is also followed. Well planned teaching methodologies help the faculty member to evaluate the learning outcome of the students. Students are able to gain knowledge through participative learning with activities such as project work, assignments, seminars, paper presentation, participation in symposium, field visits etc., which make the teaching learning purposeful for both the students and faculty members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A well planned academic calendar will help in the effective delivery system, completion of the syllabus in time and obtaining the desired educational outcome from the students, keeping in this mind, the institutions' academic calendar is prepared every year by the 'Academic calendar committee' well in advance based on the academic calendar of University. The evaluation of the students is carried out as per the norms periodically through assessment and examination to assess the learning outcome and the understanding of the students.

University CIE has designed internal with three components, two internal examinations, a model examination and assignment for undergraduate students is fully implemented. For PG students an additional component of seminar is conducted for evaluation of CIE. Review is made about the performance of the students in CIE. The DGRC committee addresses the problem of students if any related to the CIE and resolve them amicably without any discrimination in the evaluation process.

Documents Maintained: Timetable File, QP of internal, external examination, curriculum details, Lesson plan, Academic calendar, Results, Score of valuation for each subjects, CIA marks, Record of the University examination and Consolidated mark list.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
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Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender sensitization, Environmental awareness, upholding humanvalue and professional ethics by the students is accomplished through academic obligations, redressal interventions,extracurricularactivities and socio-cultural enhancements.

Gender Sensitization is accomplished by teaching a non-major elective course on the Rights of Women's to inform, intervene and inculcate an inclusive attitude on gender sensitivity. The perception on gender sensitivity developed in students mind through guest lectures, workshops and awareness program and students are educated on arealike Women's Rights, legal systems, forced marriage, gender violence, sexual harassment, women development, women empowerment etc.,

Environmental Awareness and Sustainability is taught with a course on environmental awareness to give idea on Eco friendliness and environment conservation. It is also emphasized in the campus. Tree plantation preservation is a part of the Go-Green attitude emphasized in the campus. To emphasis Human Values and Professional Ethics Human Rights Course is taught to get knowledge on Value Education-moral ethics. Cultural and heritage traditions and practices are celebrated in the campus to uphold the spirit of Unity in diversity. The institution brings about an overall change in the attitude of the students, faculty and the people around in building an ethical, moral and environment friendly society.

File Description	Documents
Any additional information	View File

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File
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1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

329

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
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File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

378

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

367

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution takes effects to understand the needs of the students before the commencement of the program. The Students are counselled at the time of admission regarding their duties and responsibilities. The Learning process may vary according to the students IQ level. They are classified as slow learners and advanced learners based on their academic performance. Slow learners are identified through their attention in regular classes and their performance in the class tests. The academic performances of the students are constantly monitored to identify the problems faced by them. They may have difficulties in understanding the lessons. Hurdles in their comprehending ability, retention, reproduction and integration. Because of the above reasons their performance level may not be up to the expectation. Guidelines for improving the level of slow learners are framed and followed to improve the students. Advanced Learners are guided to excel in Competitive exams like TNPSC, Banking etc., The advanced learners are identified by their academic performance. Special Programmes for Advanced learners are trained with intensive coaching, Additional study materials and Additional Assignments and seminars. Special guidance is given to the advanced learners to secure high percentage of marks in the university examinations.

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1142	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution acknowledges the importance of a student centric learning approach in facilitating effective learning. The institution has implanted various course components and adopting various teaching / learning methods and assessment criteria to realize or achieve student-centric learning.

Experiential learning has been included in the curriculum design. Participative learning helps the students to gain knowledge, professional values and skills. Hands-on learning is acquired through well-organized curricular and co-curricular activities. Problem solving aspects become part of the classroom activities and is one of the components of the assessment procedure. Our students are provided with ample opportunities to participate and organize programmes at various levels through which they imbibe different skills such as coordination, leadership, teamwork, Inter personal skill, communication etc. Thus they acquire different skills through participative learning.

The Curriculum based projects help in promoting student-centric learning especially in Computer Science, Commerce and Bioscience programs. The faculty members guide, encourage and support the students in all their ventures. Our students are encouraged on Hands in training such as mushroom cultivation, CAD, Blouse Cutting techniques and working on vermiculture.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution offers various types of opportunities to the students and teachers to involve themselves in Innovative and Creative teaching learning process. The faculty members are provided with OverHead Projectors (OHP), LCD Projectors and Internet facility for effective use in the Teaching Learning process. The faculty members use PowerPoint presentation for

explaining the concepts and the faculty members of the Science department practically demonstrate the working principles of experiments. The institution has given absolute freedom to the faculty members to decide the methods and strategies they wish to use for course delivery. Innovative teaching methods and strategies are recommended to enhance student centric learning.

The subjects are taught to them through interactive lecture methods together with extempore topic discussions, seminars, assignments, etc. Fieldwork, group discussions, and laboratory works are a few experimental learning methods in ICT environment adopted by all the departments. Majority of the Departments are furnished with modern teaching aids like computers, slide-projectors, models, etc. Students are guided, counseled and motivated in all possible ways prompting them to participate in maximum academic activities with ICT facilities. To make the students confident seminars are given in presentation mode and encouraged to make them lively presentations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

379

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The norms prescribed by BU are adhered to in the institution for the system of continuous internal evaluation. Weightage for the internal assessment is 50% of the maximum marks are allotted for assignments, seminars, internal examinations and a model examination. There is a well-defined schedule for conducting the assignments about which the students have been informed well in advance. The dates for the tests / examinations are notified on the student notice boards and announced by the faculty in the respective classes at least a week in advance. After evaluation and checking of the answer sheets / assignments are shared with students and the marking pattern is discussed. While there is transparency in the methodology of assessment the security of evaluation system is ensured.

The institution has an effective mechanism for redressal of the grievances of the students through DGRC. Transparency is maintained by the faculty as they work together in a committee to assess every student. The objectivity of the evaluation is maintained by the performance of the faculty members from all departments involved in the process.

File Description	Documents
Any additional information	View File

Link for additional information	Nil
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2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal exam paper valuation of the answer scripts by the faculty is monitored by the HOD. The evaluated answer scripts are distributed to students for their verification. The students have the liberty to represent their grievances related to the examinations. The difficulty level of QP can be represented to the class in-charge and head of the Department Grievance Redressal Cell which is constituted with the HOD with one/two senior faculty members. DGRC addresses the various issues related to the academic and non-academic problems of the students. After the completion of internal assessment examination, the cell analyses and approves the marks awarded if there is no grievance from the student's side. Grievances regarding the semester examinations conducted by University are handled as per the university norms. The students have the right to apply for re-totalling, getting a photocopy of the answer script and apply for revaluation. If questions arise from out of the preview of syllabus the same is brought to the notice of the university by Exam section. The exam section makes report to the COE, BU if the result of a student has not been declared immediately. The College exam cell places a high value on complaint follow-up.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs): It reflects the awareness, skills and behaviours that students should exhibit at the end of their respective program's course completion.

Course Outcomes (COs): At the end of each course, it provides the resulting knowledge and abilities that the student acquires. It describes the cognitive mechanism a course offers.

Program Specific Outcomes (PSOs): These are statements that describe the results of a curriculum that make the students recognize that the skills and techniques acquired in this course reflect the direct consequences for the improvement and sustainability of society. Outcome Based Education (OBE) is implemented from 2021 onwards by Bharathiar University, since our college is affiliated to BU, it cannot be done for External Marks, whereas steps are taken for finding the outcome on the Internal Components.

File Description	Documents
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Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Outcome Based Education (OBE) is implemented from 2021 onwards by Bharathiar University, since our college is affiliated to BU, it cannot be done for External Marks, whereas steps are taken for finding the outcome on the Internal Components.

In the CBCS pattern, the Internal Test & Group discussion, Laboratory performance (Term work), Student projects & assignments and Semester Test & End term Theory Result methods were used to assess the outcome of the courses and programme. Few Indirect Assessment Methods were made in the form of Alumni survey and Student Exit Survey.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

400

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.bharathidasancollege-erode.in/pdfs/2.7%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

7500

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College provides a healthy atmosphere, infrastructure, resources, encouragement, confidence for enhancement and competencies of students and teachers for research and innovative activities. All innovative and extension activities are student centric. Various activities are organized to nurture and nourish the minds of youth. The institution encourages and strives to develop clarity on concepts like critical thinking and creativity. Many programs are organized to induce practical knowledge among students and preparing them to be need-oriented. In short, students are encouraged to stay focused on growing through learning.

The activities organized through various forums are helpful in nurturing leadership qualities, various skills, planning, budgeting, marketing and organizing. The activities organized by the language association are helpful in enhancing the skills of languages. This helps to enhance the pronunciation and communication skills in the students. The Women's Forum is a very good platform for girl students to express themselves. The activities organized by it are helpful in building the confidence in them. The N.S.S. conducts various activities in innovative ways. Tree plantation, awareness programmes about cleanliness are some of the initiative measures taken up towards the society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
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Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution believes that learning outside the classroom is as important as learning within the classroom situation, and it is possible to greatly enhance our students' academic performance with additional extension activities. Extension activities are those that are being undertaken in extra along with the regular academic programme. Objectives

- Helps to students to grow as good Citizens in the society
- Contribute towards fulfilling / overall development
- Inculcates social responsibility Features of Extension / Outreach Programs
- Interaction with communities to promote social and economic justice.
- Develop community leadership and volunteer management.
- Involve Planning, designing and managing fund raising
- Develop and maintain positive working relationships with the management and the students.

Because, these activities are apart from academics they help the introvert students to explore themselves, transform them into extroverts and also get connected and involved with society. Mere academics is not sufficient for the fool proof growth of the student but the activities mentioned under this criteria is also necessary for the complete growth of a student and to transform them from a normal student to a responsible citizen.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2976

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has well-maintained campus spread over 16 acres with various infrastructural facilities such as classrooms, lecture halls and laboratories for conducting theory and practical courses. They are used to teaching and learning process. With the state of the art two building facilities over 60 classrooms, 7 Computer Labs, 6 Life Science, CDF based laboratory and two administrative offices.

Classrooms: There are sufficiently well-equipped, well ventilated and spacious for conducting theory courses. **Technology Enabled Learning Rooms:** Six E-Classrooms with LCD Projector, audio system and internet are available to various departments of the college. **Laboratories** have been built and equipped as per the university requirements. **Seminar Halls:** The College has two seminar halls. The main seminar hall Abdul Kalam Arangam has a capacity of 350 seats and Bharati Arangam has a capacity of 150

seats. Both the seminar halls carefully air conditioned. They are designed with the capacity to seat LCD projectors, White boards and Internet access publicaddressing system.

Other facilities available in the campus are a CentralLibrary,HealthRoom, drinking water in every corridor, Surveillance of thecollege is made with CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution plays emphasis on the development of the students withall potential namely academic, sports and cultural. The institutionmotivates the talented and worthy sportspersons byoffering them feeconcession and needed sport equipments forpractice and perform wellin main tournaments. Kabbadi is the one ofthe main sports eventswhich is conducted regularly and trained inthe campus Facilities forsports: The institution provides both indoor and outdoor sports andgamefacilities for boys and girls. Students who are interested insportsare motivated to participate in competitions which held ininterinstitute, inter-university, state and National levels.

1. The institution has outdoor games and indoor gamessportsfacilities including Carom, Chess.
2. The institution playground has an estimated area of 5 acres andis used on a regular basis by 50-100 students on anaverage.
3. For practice, the players are given Track suit, T-shirtsand lower.
4. There is provision to provide players with TA/DAfor participation in State and National competitions.
5. For all sports activities, refreshment and lunch areprovidedto the participants and employees.

In tournaments organized by the institution winners are congratulatedand presented with mementos and cash awards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File

Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3162935

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : Modern Lib

Nature of automation (fully or partially) : Partially

Version : 2

Year of Automation : 2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.57

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a well-developed Network system to provide the users with various IT services. Some of the facilities provided are:

- LCD projectors, overhead projectors, printers and scanners in all of the departments.
- The Computer in Administrative Block, Computer Lab and printers are connected to the LAN.
- Wi-Fi facility with a speed of 15 mbps speed.
- The institute has 6 smart classrooms for a better learning process, to follow the modern way of teaching.
- Most of the departments have LCDs for PowerPoint presentation.
- Most of the departments have computers, most of which have Wi-Fi internet facilities to plan PowerPoint presentation as a teaching resources.
- At UG and PG levels, teachers use the Internet to provide students with notes whenever it is appropriate and wherever needed.
- Device repair, Wi-Fi networking on the Internet, software installation and maintenance and hardware upgradation are conducted on a contract basis.

The Institution utilizes the help of experts for maintenance and repairs of computers and also for up gradation of its website.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
349	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
21890736	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Our Institution has 2 Biochemistry, 1 Microbiology and 3CDFLaboratories for Life Science programmes and CustomDesign Department. In all the Labs Stock registers are maintained bytheconcerned departments. These Labs are used by Students, Faculty members and research scholars for doing the practicalandexperimental work.</p> <p>Central Library in the campus with around 18500 numbers oftextbooks, reference book, Journals, magazine and periodical. Library isautomated with software named Modern Lib for variousactivities ofthe Library. OPAC facility is made available forstudents andfaculty to access and verify the availability of</p>	

books. Books will be lent to students, faculty members and scholars for reference and taking notes. The Physical Director regularly conducts trials in the play field. Promising players are advised to undergo regular practice in the play field.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

197

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

605

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil

Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases
Implementation of guidelines of statutory/regulatory bodies
Organization wide awareness and undertakings on policies with zero tolerance
Mechanisms for submission of online/offline students' grievances
Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

122

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

Details of student placement during the year (Data Template)		View File
5.2.2 - Number of students progressing to higher education during the year		
5.2.2.1 - Number of outgoing student progression to higher education		
62		
File Description	Documents	
Upload supporting data for student/alumni	View File	
Any additional information	No File Uploaded	
Details of student progression to higher education	View File	
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)		
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year		
0		
File Description	Documents	
Upload supporting data for the same	No File Uploaded	
Any additional information	No File Uploaded	
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File	
5.3 - Student Participation and Activities		
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year		
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.		
9		
File Description	Documents	
e-copies of award letters and certificates	View File	
Any additional information	No File Uploaded	
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File	

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Administrative Level Participation The Student Committee plays a vital role in the departmental activities under the guidance of faculty members. The students participate in various technical, cultural and sports events, Annual Days, Independence and Republic days. The Student Committee also involves itself actively in all the activities organized by the various clubs of student welfare department. Selection of Class Representatives is made during every semester. The Representatives are selected either on the basis of academic performance or co-curricular activities.

The academic background, active participation in curricular, Co-Curricular and Extra Curricular activities, plays a vital role in the selection of the class representative. The College Union formed with the Principal as Chairman along with senior faculty members as College Union secretary and Student members. The College Union student's representatives are selected for a year based on their academic performance. Students are selected as student secretary and Joint secretary for the college union. The college ensures the participation of students in a wide range of co-curricular and extracurricular activities to facilitate their holistic development. The Students enthusiastically participate in Cultural events which provides opportunities for short film making, photography, literary activities in English, Quiz, Debate, Dance etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our College has a registered Alumni Association, Reg.No.SRG/Erode/89/2020, Date: 04/03/2020. The Association arranges aregular meet and interacts with the management. Interactivesessionsare arranged periodically between the students and Alumni to gainfirst hand information and motivation regarding socialadjustmentsand career opportunities. Our alumni has stretched outand strengthened it with new admissions also alumni are currentlyworking in various positions and proving their courage in all spheres of management.

Alumni Benefits for Students:

- Industry Institute Interaction
- Placement assistance and Career Counseling
- Arranging seminars for our students
- Mentoring
- Project Assistance for final year students
- Personality Development Programs

The suggestions of the alumni are always taken into account by givingdue importance to them. Alumni days are celebrated andtheirachievements are acknowledged. The successful alumni areselected asguests of honor for awards on important institution function. Itrejuvenates the memories of the institute in them and anetwork ofpast students is achieved and established.

Alumni Interaction: Alumni are invited as resource persons forvarious events such asguest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recenttechnologies & trends in the corporate world, applicationof dataand companyworking culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Our College Strives to impart value-based education tocreateinnovators and to uplift the rural youth to meetthe challenges ofthe society. Mission To provide job oriented education, to improveprofessionalskills, to give Training and research facilities,to create anamicable environment for rural

youth to enrich their capabilities and make them as responsible citizens by providing Ethical, Moral and Social Values. Quality Policy We are committed to offer quality education which will be evidenced by producing university toppers and maintain a suitable environment developed disciplined citizens.

Nature of Governance: With all stakeholders involving effectively in administration, the organization practices a democratic and participatory mode of governance which plays an important role in deciding and enforcing institutional policies. **Perspective/Strategic Plan A Perspective/Strategic Strategy** is in place for the institution to assist it in developing in an organized, well-thought-out and phased way.

Participation of Teachers in Decision-Making Bodies In the execution of the college's vision and mission, teachers play a constructive role in the decision-making process. In operating their disciplinary units, department heads enjoy tremendous administrative autonomy. In addition, teachers are members and conveners of the numerous committees that are formed for day to day functioning of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In keeping with its belief in collective leadership and democratic traditions, the institution practices decentralization and participatory management. Heads of Departments participate within the Management Process - HoD oversees the teaching plans, makes routine changes and delegate teaching assignments, in planning the courses, lectures, career advice sessions, remedial steps, interdepartmental or/and inter-college activities, departmental excursions, and study tours, he/she takes the lead and guides the faculty members.

Heads of departments, in consultation with their departmental colleagues, schedule, organize and publish the departmental magazine or working paper. The Parent-Teacher meetings are organized where the students' academic progress is reported to their guardians. The Head enjoys complete flexibility in preparing and coordinating seminars from the funded stage of the UGC to that of student seminars in consultation with his/her department teachers.

The above are few characteristics comprising participatory management points reasonably conclusively to the decentralization ethics that are integral to the organization and inform its functioning at all levels. It is evident that not only HoDs but also all the faculty members are involved in the day to day administration of curricular/co-curricular activities in

aparticipative manner which leads to decentralization of and delegation of power at all levels in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic planning plays a vital part in the institutional growth. Every institution should devise a method for strategic planning. The long term plans have been laid down in the strategic plan in consultation with the Department committees and discussion with senior professors for strategy formulation. Our College is sustaining its excellence and distinctiveness by following a strategic plan of action for leading the institution.

Promotion of research among the faculty and students: The essential requirement for the rise of a higher standard, in particular by adding a pass of an examination or an official completion of a course. The condition in which things are being done by teaching a particular skill requires the following activities.

- Academic Process
- Employability
- Self-Learning
- Research
- Personality development.

Mile stones:

- Excelling in Teaching Learning Process
- Empowering students in PRIDE activities
- Enhancing research capacities and outcomes
- Enabling Inclusive and sustainable growth
- Extending collaborations and capacity building efforts
- Expanding opportunities for societal services

Pioneering teaching tools and latest pedagogies are used to teach our students effectively. Promoting skill development program, increasing language training program is improving the capacity building efforts which bridge the gap between the world of theory and practice.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The operational management, from a well-experienced management hands, is systematically deliberated to get the best possible outcomes from it with intelligibility. A hierarchical set-up is created from the top management to the level of visibly demarcating a moral and legal duty, enforcing enforcement in all circumstances.

Our college was founded in 1995. It has a governing body responsible for overseeing and achieving the vision and mission of the institution. It has a valuable secretarial constitution which monitors and strengthens the foundation. The executive organization of the institution is given below.

Various Key Administrative Positions of BCAS are Governing body, Secretary, Principal and Head of the Department. Various functions of administrative body are assessing the scholarly related activities, giving advice to the Principal on promotions, Ratification of selections /appointments/ medals and awards, Passing the annual budget of the college, approval for going to new programming affiliations..

Functions of Governing Body are to ratify the college committee's decisions, approval of new courses recommended by the Examinee. to appoint the principal, the teaching and non-teaching staff on the advice of the selection committee, Scrutinization and acceptance of budgetary plans, suggesting and authorizing programme for student growth, etc.,

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Incentives for Faculty For promoting Research activities, management is providing incentives for faculty members for attending Seminar, Conference, FDP, etc., Faculty members who were guided research scholar are supported with financial allowance to encourage them. A registration fee is paid for attending conferences, workshops and FDPs in their field of interest. Appointment of teaching and non teaching staff

- Marriage gift for staff and their wards and also providing them with special OD of 7 days.
- Casual Leave can be carried forward to next academic year.
- Salary Advance to needy staff members
- Central Dispensary with medical facilities exists for the teaching and non-teaching staff and students of the college.
- Free uniforms for class IV employees Lunch provided free of cost for all non-teaching staff.
- Winter and summer vacations.

Employees are also provided the following facilities to work efficiently:

- Medical leave
- Wi-Fi facility
- Identity cards
- Sports facilities
- Uniforms are available for staff on Mondays and all functions.
- In order to enhance the welfare initiatives in the Institute, the employees are encouraged to provide suggestions and daily feedback.

All the above facilities are provided for the smooth functioning of the institution and also to motivate the employees to work with commitment and satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
---	---------------------------

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our College strictly follows the Minimum Qualifications and Regulations prescribed by the UGC for the recruitment of academic position and steps are also initiated regularly to maintain the quality in higher Education. For teaching and non-teaching employees all the changes are made from time to time through appraisal process. After completion of one year of service, the performance of each employee is evaluated annually. The aim is not only to assess the performance critically as per defined

standards but also to recognize the possible aspects of improvement that can ultimately contribute to further success and development of the employee as well as the institution. The key characteristics of the quality management framework are: Teaching Staff

1. The Performance of each member of staff is evaluated in accordance with the Annual Self Evaluation of the Performance Based Assessment Framework (PBAF).
2. Besides academics, the institute undertakes a wide variety of activities for which faculty members are assigned additional duties and responsibilities, most of which are voluntary.
3. The Faculty Member's PBAS Performance is reviewed and confirmed by the Heads of Departments, followed by the IQAC.

Non-Teaching Staff All non-teaching employees are also evaluated by means of annual confidential reports and annual performance evaluation. The various criteria for staff members are measured in different categories. The entire assessment is based on the HoD's rising grade, which is then forwarded to the Principal. All the staff members are given increment under the evaluation scheme for satisfactory results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Auditing is the process of monitoring and verifying the various financial operations in Internal and External mode. The institution conducts the internal audit process regularly in a phased manner. We have a distinct method to examine the utility of finances. The Secretary & Correspondent monitor and review the income and expenditure of the institution. Regular monitoring is made on the expenditure against budget is undertaken annually on a regular basis. The office and administrative in-charges submit their annual expenditure statement to the Secretary. The major reason of this process is to manage the expenses which will add to the effective management of the organization. Proper evidence for all financial plan payment is maintained by each department in charges, administrative in-charges and accounts department. Accounts department maintains the evidence of all the expenditure after the certification of vouchers and bills.

Finally, the entire internal audit is carried out by the Administrative officer and the report is submitted to the management and trust. External auditing Our Institution complies with the statutory auditing norms. At the end of every financial year, the income and expenditure of the institution is audited and certified by a qualified Chartered Accountant. The Chartered Accountant

organizes and presents the auditor's report for the financial year. The reports show that the statements are correct in all material aspects - that our Institution shows the factual and correct view in the financial point, results of operations, and cash flow.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution is self-financed and self-supporting one. The Fee Collected from the students is one source of funding. A few other resources through which fund generated are

- Registration fee of Workshop and Training
- Fee towards registration in conferences and seminars.
- Funds and grants received through funding agencies such as DST, TNSSTC, etc.,

The Funds received from different sources are utilized for the concerned activities and audited by office authority. Funds Utilization The institution has plan to utilize the funds in an effective manner with a tentative budget at the beginning of the year. As per the directions of Management and Principal, they check the income and expenses periodically. Most of the Funds is spent towards student needs, staff welfare measures, Laboratory maintenance and expenses towards equipment's. The fund is spent for student's activities such as organizing various events and occasion. The Institution also gives financial support to students for taking part in different national and state level cultural and sports contests. Further, the fund is used for the payment of salary towards teaching, non-teaching staff and administrative staff.

The management also supports the staff by providing registration fee for attending conferences, workshop, FDP and other technical events. The fund is also used for the purchase of online journals, magazines, text books and reference books. The mobilization of fund and utilization of the fund is reflected in the income and expenditure statement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is performing a key role in improving the institution's academic and administrative qualities. The IQAC regularly holds discussions, gathered, evaluated and used the inputs in relevant forms from various categories of stakeholders for qualitative improvement.

IQAC ensures the academic policy of the institution is executed in the right manner. In order to provide a better and efficient learning environment, IQAC has encouraged the incremental institutionalization of the implementation of ICT at all possible levels of teaching and learning.

Mentoring System which was implemented by IQAC, regularly monitored the counselling of the students who are in need of energy to achieve their goals in Higher Education and also to succeed in their life.

IQAC's other initiatives

- Faculty members are encouraged to publish Research articles in peer reviewed journals and make presentations in National and International levels.
- Encouraging faculty members to apply for funding of research proposal, workshop, seminar etc.,
- Organize Seminars and FDP for teachers to gain an insight on the latest teaching methods.
- Students are encouraged to take part in seminars / research activities in Colleges and University level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution implements the quality policy through IQAC. It takes initiative to develop and strengthen the intelligence and cognizance of the faculty members which not only benefits them but also the students. Administrative activities:

- The Principal is the head of the institution for all academic and administrative functioning.
- The Board of Management consisting of the Secretary & Correspondent, Joint Secretaries, Treasurer, Administrative Officer is the chief decision making body of the institution.
- The administration of each department is carried out by the Principal through Head of the Department.

Academic activities: Institution follows the academic calendar framed by the BU for every academic year and each programme adheres to the academic calendar made by the University along with the college schedule. Each faculty prepares semester-wise Lesson Plan of their subject and gets it approved by the Head of the Department. The course plan includes the schedule of tests, assignments, presentations and exams beforehand to provide enough time for revision.

Feedback system is implemented and various feedback forms such as Students entry level feedback, Subject-wise feedback, Student exit feedback, Alumni feedback and Teachers feedback are obtained and analyzed in detail for the betterment of the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In our institution, policy guidelines are followed strictly, such as maintaining gender equality at the time of admission, recruitment and administrative functions. Our College has given chance of allocation equally for boys and girls in the field of responsibility of organizing technical and non-technical events. The institution has made sincere efforts to maintain gender balance among undergraduate students, post-graduation students, research scholar, faculty and non-faculty members with more than 50% of female representation. The faculty members have conducted regular classes on gender equality among students through group discussions, debates, public speaking etc., The College has ensured the participation of women students equally in inter and intra institutional competitions and cultural activities. Our institution has inculcated two methods of combating gender equality on campus, as a part of this essential commitment. The first one is to increase the representation of girls in leadership positions equally to the boy's leadership positions. The second one closes the gender gap in academics and breaks up the stereo type convention by encouraging girl students to take up education in science and technology discipline equal to boys. Our college provides counselling services, safety and security measures and common rooms equally for both men and women.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures
 Solar energy Biogas plant
 Wheeling to the Grid Sensor-based energy conservation
 Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution has taken ample measures to bring down the waste of resource by recycling them in an eco-friendly manner. Our College believes in let's go green and keep our campus clean by initiating environment friendly initiatives like, Rain water harvesting, Sewage Treatment Plant, E-Waste Management are implemented. Solid waste management: Papers, plastics and other non biodegradable wastes are segregated and disposed/Recycled for the benefit of Nature. Leaf litters from trees are disposed of for agricultural purpose. Apart from dry waste, Canteen and hostel generate an average of 5-10 kgs of Organic waste per day and 10 kgs of processed food waste which are used for the fertilizer. E-Waste management Electronic Equipment's used in the campus are regularly maintained and repaired by the laboratory assistants and teaching staff. The equipment's which cannot be refurbished for re-use are dismantled and remanufactured as raw materials to be marketed as recyclable. Liquid waste management The liquid wastes spawned in the campus include: hostel, laundry, canteen effluent waste. The above waste is treated through STP in our institute with more than a capacity of 45,000 that are received through the underground pipelines. The entire water is reused by pumping to the entire College garden.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well / Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft	C. Any 2 of the above
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copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Our institution plays an active role in providing an inclusive environment to maintain harmony and national assimilation. Our institution is located in a rural atmosphere. We believe in our unity emerging from our diversity. As the students are from multilingual societies they should be thought to respect different religions, languages and culture. This is encouraged by the institution and the institution also sponsors some festivals to be celebrated in the campus. This helps in preserving and nurturing social, religious and communal harmony.</p> <p>Our students are encouraged to celebrate festivals like Pongal, Onam, Christmas etc. to establish the communal and spiritual harmony. An institution has built in huge hard work to inform and enhance the students in both the curricular and extra-curricular activities. Rotaract clubs has also been established to develop leadership and proficient skills among the students. Women's forum established to bring awareness among girl students about their rights and responsibilities. NSS and YRC always ready to lend a helping hand in times of need to the needy. Awareness on the harmful effects of Tobacco is organized to create awareness to the public.</p>	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
<p>Institution has exemplified the fundamental rights, Duties, Values and responsibilities of citizens as stated in the constitution of India. Every year Republic day and Independence Day are celebrated by organizing activities highlighting the importance of Indian Constitution, highlighting the struggle for our freedom</p>	

and the importance of Indian constitution. Flag hosting with National anthem and oath of national truthfulness is the regular etiquette of the programme.

Every year the institute organizes Blood Donation Camp to create awareness in students about the need to donate blood voluntarily to save someone's life. The students are sensitized on the significance of the activity and are motivated to involve themselves in saving the life of the citizens of India. Our college celebrates many important days such as Yoga Day, and World Environment Day. NSS volunteers involve themselves in social cleaning practices, social duties in many places voluntarily, rally on sensational meet to ban plastics, visit old age homes and orphanages for every year and offer them with dresses and distribute sweets. Ethical values, Human values and Rights, responsibilities as a citizen of India are taught through lecture programme by faculty to the students to make them as good citizen who respect the values of life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national and international festivals to commemorate the days of great personalities with enthusiasm. Our students are on a vocation towards a better India by the determination to celebrate these days without any discrimination.

based on caste or greed through the programmes conducted on these days. Our college celebrated festivals like: Pongal, Diwali, Ayuthapooja, Onam and Christmas with traditional gaiety thereby promoting religious harmony.

Teachers' day It is celebrated every year by the students on 5th of September by organizing a program for the teachers by the students.

Fresher's Day, Farewell Day and Cultural Day These events are conducted exclusively for the students, programs followed by dance, singing, skits, instrument playing, mimicry, chief guests' speech, fun games, prize distribution and finally conclude with the vote of thanks. Some important days like, National Science Day, National Road Safety Day, World Environment Day, World No-Tobacco Day, Blood Donation Day are celebrated in our college.

The 2nd October every year is celebrated to remember the Father of our nation Gandhi and his peaceful way of gaining independence for our country. The need to spread the truth, peacefulness and trustworthiness is emphasized among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Organic farming Objectives: Conserve endangered medicinal plants and native vegetables, to adhere / sustain waste management

Context: Increasing the consciousness about conservation of environment, health hazards caused by agrochemicals
Practice: Cultivation of medicinal plants, native vegetables and mushroom with organic waste and vermicompost which available in the campus.

Evidence of Success: Medicinal plants cultivated in the garden are utilized by the faculties as a traditional medicine and Yield of vegetables is appreciable by the use of organic manure.

Problems Encountered & Resource Required: Worms and plants maintenance is crucial due to water shortage during summer.

2. Title: Renewable Energy production Objective: To conserve nonrenewable energy source with Solar renewable energy and meet the power requirement.

Context: Energy conservation measures is need to be reduced with non-renewable source. In this context institution has initiated the use of solar energy in the campus.

Practice: Solar panel was deployed on the rooftop for reducing the dependence on conventional power supply. There are 64 solar panels installed with capacity of 20KV.

Evidence of Success: Solar panels connected to the power supply grid generate 20KV of solar electricity. This meets about nearly one-fourth of the total power requirements of the campus.

Problems encountered and Resource required: Cleaning of solar panels is a risky task since it may lead to damage the panels and Maintenance of battery.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Distinctiveness of the institution has made students to prefer the college as first choice. The specialties of the institution that make it distinct from other institutions are free bus facility for students and staff members and remedial coaching for average and underperforming students. Since most of the students are from rural background and from faraway places the institution has provided 20 Free Buses to Students. Even though ours is self-financing institution management is keen on the welfare of rural youth. An Expense of nearly one crore is spent on fuel and maintenance still it is managed by management with minimal fee structure affordable to the middle class and needy students. Most of our students are coming from the rural background, few students may not be able to perform to the maximum level in attaining the aggregate percentage in examinations. To overcome this problem of the students, the institution conducting remedial coaching. After the publications of results by Bharathiar University at the end of the semester examinations, a list of students who are not able to achieve the minimum marks is prepared. They are assembled during lesser hours / after working hours, and are trained to take tests and clearing the doubts in the concerned subjects.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Organizing awareness session on Academic and Administrative Audit by a professional external agency in the beginning of academic year.
- Efforts towards understanding attainment of OBE outcomes.
- To motivate faculty to publish papers in reputed Scopus / Web of Science Journals and patent their innovations.
- To encourage the students to participate in more Internship programme.
- Strengthening activities of Alumni association.
- Conducting student focused academic and skills development activities.